

Community Area Grant – Applications

Meeting: Corsham Area Board
Place: Corsham Town Hall, High Street, Corsham, Wiltshire, SN13 0EZ
Date: Tuesday 8 June 2010
Time: 7.00 pm

The Agenda for the above meeting was published on 28 May 2010 and included an item on Community Area Grants as detailed below. The individual applications referred to in the item are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Marie Todd (Area Board and Member Support Manager), of Democratic and Members' Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718036 or email marie.todd@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

13. **Community Area Grants** (Pages 1 - 38)

The Wiltshire Councillors will consider five applications to the Community Area Grants Scheme:

- (a) Potley Youth Group
 - (b) Corsham Cricket Club
 - (c) Corsham Community Centre
 - (d) Neston Memorial Hall
 - (e) Colerne Village Hall Association
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Report to	Corsham Area Board
Date of Meeting	8 June 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 5 applications seeking 2010/11 Community Area Grant Funding

1. Potley Youth Group – award £965 for a Summer Holiday Activity project for 5 to 12 year olds
2. Corsham Cricket Club – award £3,609 towards improved facilities to the club and for the promotion an expansion of girls' cricket. Conditional upon the balance of funding and any necessary building regulations being met.
3. Corsham Community Centre – award £970 to attract new users to the centre.
4. Neston Memorial Hall – award £995 to purchase and install two new doors.
5. Colerne Village Hall Association - £1,500 to purchase and install new heaters Conditional upon the balance of funding being in place.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Corsham Area Board has been allocated a 2010/2011 budget of £43,772 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £4332.00 this leaves a total budget of £48,104 for the 2010/2011 budget.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2010/11• Corsham Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 5 rounds of funding during 2010/11. The first is contained in this report the remaining will take place on;
 - 17 August 2010
 - 19 October 2010
 - 30 November 2010
 - 1 February 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £40,065

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 (Grant Register ref no)	Potley Youth Group	Summer Holiday Activity Project	£965

8.1.1. Potley Youth Group – Award £965 for the Summer Holiday Activity Project.

8.1.2. This application meets the grant criteria for 2010/11.

8.1.3. This application demonstrates a link to the Corsham Area Community Plan “Lack of youth facilities” and involving young people in meaningful activities.

8.1.4. Potley Youth Group was formed at the end of 2009 by local residents and is affiliated to Youth Action Wiltshire. They are moving forward in trying to involve young people in the local community.

8.1.5. The Summer Holiday Activity Project aims to help young people aged 5 – 12 years old develop through structured physical activity that helps them to understand themselves, the community and the environment in which they live through a series of outdoor activities.

8.1.6. Potley Youth Group tries to be as inclusive as possible and this project is assisting those who might not otherwise be able to participate in activities.

8.1.7. A decision not to fund this project will probably result in it not happening owing to limited funding opportunities.

Ref	Applicant	Project proposal	Funding requested
8.2. 023	Corsham Cricket Club	Improved facilities for the promotion and expansion of girl's cricket	£3,609

8.2.1. Corsham Cricket Club – Award £3,609 to improve facilities at the club to promote and expand girl's cricket. Conditional upon the balance of the funds being available and necessary building regulations being met.

- 8.2.2. This application meets the grant criteria for 2010/11.
- 8.2.3. This application demonstrates a link to the Corsham Area Community Plan “Providing recreation activities”.
- 8.2.4. Corsham Cricket Club is a well established and organised group and is respected by other officers of Wiltshire Council and outside agencies. They are a not for profit organisation.
- 8.2.5. Corsham Cricket Club has seen an increase in girl members and anticipates a further increase this year owing to nationwide coaching schemes. The club want to be in a position of retaining interest by offering toilet and changing facilities to cater for their needs.
- 8.2.6. The club will be able to be more inclusive to the female population of the community and allow them to participate in sport by making the necessary changes outlined above.
- 8.2.7. If the Area Board makes a decision not to fund this project then it will be delayed until other funds are identified and this might result in losing the girls’ section.

Ref	Applicant	Project proposal	Funding requested
8.3.030	Corsham Community Centre	To purchase additional tables	£970

- 8.3.1. Corsham Community Centre – Award £970 to allow them to purchase additional tables for the centre conditional upon any necessary building regulations being met.
- 8.3.2. This application meets the grant criteria for 2010/11.
- 8.3.3. This application demonstrates a link to the Corsham Area Community Plan “People value access to a wide range of leisure, sporting and cultural activities for all ages but wish to see them enhanced and developed”.
- 8.3.3. Corsham Community Centre are a not for profit organisation who operate the centre to benefit residents of the Corsham Community Area.
- 8.3.4. The centre feel that additional tables would benefit the existing members but also allow them to offer larger and more functions into the halls, bringing in much needed funding to be able to maintain a hub of community life.
- 8.3.5. If the Area Board decides not to fund this project then it would be delayed until

other funding streams are identified.

Ref	Applicant	Project proposal	Funding requested
8.4.034	Neston Memorial Hall	To install new internal doors within the main hall	£995

8.4.1. Neston Memorial Hall – Award £995 to allow the installation of two new doors conditional upon any necessary building regulations being met.

8.4.2. This application meets the grant criteria for 2010/11.

8.4.3. This application demonstrates a link to the Corsham Area Community Plan “Improving facilities which will enhance the community as a whole”.

8.4.4. This group are a not for profit organisation who operate the centre to benefit residents of the Corsham Community Area.

8.4.5. The new proposed doors will assist in reducing heat loss from the building so reducing the need to use more energy. It will also assist with preventing younger members that use the hall from having access to areas of the hall they should not be in.

8.4.6. Neston Memorial Hall attempt to be as inclusive as they are able and offer access to the building to all members of the community.

8.4.7. If the Area Board decides not to fund this project then it would be delayed until other suitable funding streams are identified.

Ref	Applicant	Project proposal	Funding requested
8.5.029	Colerne Village Hall Association	Replace heaters	£1,500

8.5.1. Colerne Village Hall Association – Award £1,500 to replace heaters in the building conditional upon the balance of the funding being in place and any necessary building regulations being met.

8.5.2. This application meets the grant criteria for 2010/11.

- 8.5.3 This application demonstrates a link to the Corsham Area Community Plan “People value access to a wide range of leisure, sporting and cultural activities for all ages but wish to see them enhanced and developed”.
- 8.5.4 Colerne Village Hall Association wishes to replace heaters that are 10 years old with newer more energy efficient models and reducing their future energy bills. This will also make the building warmer in the winter months and allow them to attract a wider user population.
- 8.5.5 If the Area Board decides not to fund this project then it would be delayed until other suitable funding streams are identified.

Appendices:	Appendix 1 Grant application – Potley Youth Group Appendix 2 Grant application – Corsham Cricket Club Appendix 3 Grant application – Corsham Community Centre Appendix 4 Grant application – Neston Memorial Hall Appendix 5 Grant application – Colerne Village Hall Association
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Dave Roberts, Corsham Community Area Manager Tel: 07979318504 E-mail : dave.roberts@wiltshire.gov.uk
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Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Potley Youth Group		
Contact name	Peter Anstey - Treasurer		
Contact address	25 Elley Green Corsham, Wilts SN13 9TX		
Contact number	07971097222	e-mail	p.anstey@hotmail.co.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Corsham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Summer Holiday Activity Project To help young people, aged 5 to 12 years old, develop through structured physical activity that helps them understand themselves, the community and the environment in which they live.
Where will your project take place?	Oxenwood Outdoor Education Centre
When will your project take place?	August 2010
How many people will benefit from your project?	30
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	The community plan highlights the lack of youth facilities. The success of this project will strengthen our youth group in the longer term. P21 Youth Facilities

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

PYG was established by local residents at the end of 2009 and is affiliated to Youth Action Wiltshire. The Potley area of Corsham has 144 dwellings, most of which are owned by housing associations. There are a large number of young people living in the area including some from disadvantaged families. We now have over 30 members (boys and girls) under the age of 13. PYG welcomes all young people to the group. This project will be the centre piece of our summer activity program which aims to keep young people gainfully occupied during the summer school holidays.

Any other information about your project.

By providing structured activities for young people we hope that the whole community will benefit in the long term and that the Potley Youth Group will grow.

3 - Management

How many people are involved in the management of your group/organisation? 7

Of these, how many are:

		<input type="text"/>		<input type="text"/>
		<input type="text"/>		<input type="text"/>
		<input type="text"/>		<input type="text"/>
Over 50 years	Male	1	Female	
25 – 50 years	Male	1	Female	4
Under 25 years	Male		Female	1
Disabled People	Male		Female	
Black and Minority Ethnic people	Male		Female	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

There are no ongoing costs associated with this project.

The Potley Youth Group has sufficient funds to maintain its basic program for the next 12 months

If you were not awarded the full amount requested, what would be the impact on your project?

The centre piece of our summer activity program would be unlikely to proceed.

How will you know whether your project has made a difference in the community?

By providing a successful summer holiday activity program we hope to see our membership continue to grow and the attendance at our weekly sessions to continue to increase. We will also seek feedback from our members about the strengths and weaknesses of our program.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Transport - Hatts coaches	£315	Own fundraising/reserves		£
Oxenwood Centre	£600			£
Publicity and admin costs	£50	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£965	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£965		
Project shortfall A – B		£965		
Award sought from Wiltshire Council Area Board		£965		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC High Street Corsham		
Please give the title name of the organisations' bank account e.g. current		Potley Youth Group - Community Account		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Our youth group welcomes all young people as members and this activities is provided at no cost to the members so that all can benefit.

b) How does your project work to promote inclusion, participation and good community relations?

Our youth group aims to provide structured activity for young people throughout the year and involve the wider community. For instance, earlier this year the local police ran a session which was very well received.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Peter Anstey

Date: 01/05/2010

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Corsham Cricket Club		
Contact name	Jim Carroll		
Contact address	2 Maur Close Chippenham Wilts SN15 2 NJ		
Contact number	01249 657553	e-mail	jamescarroll2@hotmail.com
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Corsham
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Improved facilities for the promotion and expansion of girl's cricket!
Where will your project take place?	Corsham Cricket Club!
When will your project take place?	Summer of 2010
How many people will benefit from your project?	300+
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	In respect of providing recreational activities 6

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 This application links to the Council's priorities to build resilient communities through the encouragement of regular exercise.

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
 Last season 39 girls joined the club to form a new junior section within our thriving Academy. Following the recent successes of the England Ladies team an increase of 25% is expected for this coming season. Interest is likely to be stimulated further by a nationwide coaching scheme sponsored by the England Cricket Board (Chance to Shine) and by involvement in the coaching programme of the former Australian Ladies international , Lisa Keightley.. To accommodate this demand the club urgently needs to install female toilet facilities on the first floor adjacent to the changing rooms. At the same time advantage will be taken of the planned alterations on the first floor to provide increased storage facilities to accommodate the additional equipment required for the girl's section. Additionally to cope with the increased female footfall through the club it is planned to refurbish the ladies toilets on the ground floor. Finally, to cater for this anticipated growth, additional cricket equipment is required. The figures for this equipment are based on supplying two standard bags of equipment taken from a national coaches' association catalogue.

Any other information about your project.
 Almost 40 strong the current membership of the girls' section can be broken down as follows
 Under 9 -6
 Under 11 - 20
 Under 13 - 13
 Increased interest is anticipated across all age groups with more parents and visiting sides using the club's facilities. Interest has also been stimulated on the coaching side with 3 of our ladies completing level 1 of a national coaching qualification In time the Club aims to field a senior ladies team.

3 - Management

How many people are involved in the management of your group/organisation? 12
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text" value="1"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 The only ongoing costs are likely to be maintenance costs which will be covered out of the Club's normal cashflow

If you were not awarded the full amount requested, what would be the impact on your project?

It would have to be scaled down with most likely the refurbishment of the downstairs ladies toilets being delayed until possibly next year

How will you know whether your project has made a difference in the community?

1) By the increase in numbers expected to take part in this season's programme.

2) By increase in fixtures for our girls section against other clubs

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Methuen Estate

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: Oct

Year: 2009

A - Total income:

£94511

B - Minus total expenditure:

£101719

Surplus/deficit for year: (A minus B)

£7208

Free reserves held:

£20000

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Upstairs toilets and storage	£3,025	Own fundraising/reserves	C	£3,609
Downstairs toilets	£3,333			£
Additional equipment	£860	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£7,218	Total Project Income		£3,609
Total project income B		£3,609		
Total project expenditure A		£7,218		
Project shortfall A – B		£3,609		
Award sought from Wiltshire Council Area Board		£3,609		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Nat West		
Please give the title name of the organisations' bank account e.g. current		Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

By increasing and enhancing our facilities for use by females

b) How does your project work to promote inclusion, participation and good community relations?

By providing the opportunity for increased social interaction through the participation in sport.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Jim Carroll

Date: 13/04/2010

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group	
Name of organisation	CORSHAM COMMUNITY CENTRE
Contact name	HELEN HYNES
Contact address	BEECHFIELD ROAD, CORSHAM, WILTSHIRE, SN13 9US
Contact number	01249 712454
e-mail	info@corshamcentre.com
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	pickwick ward Area 4
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Additional tables to benefit our user groups and large functions.
Where will your project take place?	Corsham Community Centre
When will your project take place?	As soon as funding is available
How many people will benefit from your project?	500
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	In section 3 Culture recreation, Heritage and the Arts section 3

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

At present we have a limited number of tables, this causes a number of logistical problems for our groups. We have a wide variety of groups who use our facilities, The Corsham Childrens Centre are frequent users of our halls, along with the ever growing Knitting Club, Womens Institute, Wessex Scribes, Patchwork club, The Corsham Baby and Toddler group, Corsham Disabled Club, The Alzheimers Society, The Triple C Dance Club to name just a few. When there are two or three clubs running at the same time it means somebody has to go without the adequate number of tables.

We accommodate the National Blood Giving Service six times per year, understandably they require all of our tables, thus posing problems for the rest of the groups.

The extra tables will ensure member groups have adequate facilities which meet Health and Safety requirements.

Also allowing us to encourage larger functions into the halls, bringing in much needed funds to keep this hub of Community life going.

Any other information about your project.

This may

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will not need any further funding.

If you were not awarded the full amount requested, what would be the impact on your project?

We had a huge charity event in April, the lack of tables caused a huge problem, if we don't receive the full amount we will continue to not offer the service we would like to.

We accommodate a huge number of groups, we are always looking to include more and this is the only way we can.

How will you know whether your project has made a difference in the community?

Our user groups will be able to increase in size and hold more regular functions.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

N/A

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£54,547

B - Minus total expenditure:

£58,744

Surplus/deficit for year: (A minus B)

£4,197

Free reserves held:

£2,786

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
14 folding tables	£970	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£	Total Project Income		£
Total project income B		£0		
Total project expenditure A		£970		
Project shortfall A – B		£970		
Award sought from Wiltshire Council Area Board		£970		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds TSB		
Please give the title name of the organisations' bank account e.g. current		Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

As a Community Centre we encourage ALL groups within the community to use our facilities - we fall short of our aims when our facilities do not match our aims.

b) How does your project work to promote inclusion, participation and good community relations?

Many of our groups are a lifeline to people in the community, without adequate facilities our user groups have to limit the service they provide. New tables will make a huge difference to them.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: PETER RALPH

Date: 21/04/2010

Position in organisation: CHAIRPERSON

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Neston Memorial Hall		
Contact name	Sue Dickinson		
Contact address	co/ Neston Memorial Hall, Pool Green, Neston SN13 9SN		
Contact number	07802425608	e-mail	sue@sueandicky.co.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Northern
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Our project is to install a pair of new internal doors within the main hall entrance.
Where will your project take place?	At the Neston Memorial Hall
When will your project take place?	As soon as funding is in place
How many people will benefit from your project?	Several hundred, figure unknown
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Improving a facility which will enhance the community as a whole

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
Not sure

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
Complaints from from several community groups that use the facilities for younger children activities who feel it is necessary to have new doors in place

Any other information about your project.
The new doors will be effective in preventing the younger members of the community that use the hall from having wider access to areas of the hall where they should be accompanied or supervised. The doors will also be of a lightweight construction to enable older members using the facilities easier access. Our accounts are attached and show that we have had a major overspend this year but this is due to grant money received in previous year not being spent until current year. 2 years figures on accounts show the overall financial position.

3 - Management

How many people are involved in the management of your group/organisation? 0
Of these, how many are:

Over 50 years	Male <input type="text"/>	Female <input type="text" value="5"/>
25 – 50 years	Male <input type="text" value="2"/>	Female <input type="text" value="3"/>
Under 25 years	Male <input type="text"/>	Female <input type="text"/>
Disabled People	Male <input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male <input type="text"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project would continue but would require minimal funding after initial installation and can be managed through our own funds

If you were not awarded the full amount requested, what would be the impact on your project?

If we were funded the whole amount then we could get the job done and use other of our own funds to make necessary repairs to the main building.

How will you know whether your project has made a difference in the community?

We will have satisfied users of the hall who would then not be bringing the matter to the attention of the committee each month.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

no other

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: FEB

Year: 2010

A - Total income:

£16527

B - Minus total expenditure:

£45495

Surplus/deficit for year: (A minus B)

£-28967

Free reserves held:

£6088

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 doors complete installation	£995	Own fundraising/reserves	0	£0
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£995	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£995		
Project shortfall A – B		£995		
Award sought from Wiltshire Council Area Board		£995		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC Market Place Chippenham		
Please give the title name of the organisations' bank account e.g. current		Neston Memorial Hall Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Allows easier access to the community as a whole to the facilities at the hall without any discrimination to any group of people

b) How does your project work to promote inclusion, participation and good community relations?

By improving the facilities at the hall all of the community can benefit and thereby maintain good community relations between everyone.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Sue Dickinson

Date: 16/04/2010

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Colerne Village Hall Association		
Contact name	Miss Anne Nicholas		
Contact address	20 Cleaves Avenue, Colerne, Wiltshire, SN14 8BX		
Contact number	01225 744544	e-mail	anne_nchls@yahoo.co.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Northern Locality
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Replace the old Heaters (over 10 years old) in the Main Hall for more fuel efficient models. We have already installed cavity wall insulation, double glazing and insulated the roof. We now need to update the heaters to take full advantage of further fuel efficiency savings.
Where will your project take place?	Village Hall
When will your project take place?	August 2010
How many people will benefit from your project?	All Users of the Village Hall
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Plan being created

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Bringing more residents of the Parish of Colerne into the Hall to use it's facilities both as individual hirers and members of user groups.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The Village Hall Committee started to investigate the feasibility of replacing these heaters after completing the insulation of the Hall's roof and walls and completing the double glazing. The Committee are becoming more aware of environmental issues and wish to minimise the Hall's environmental impact on the village. As the existing heaters are not very fuel efficient the Committee investigated if newer models would be better suited. After investigation it was agreed that new models would be better suited to the Hall's requirements and funding is now being sought. The Users themselves also approached the Village Hall Committee asking if the heaters could be replaced with newer more efficient models and were delighted to learn that the feasibility study was already under way. The groups are struggling with membership at the moment and felt that better more efficient heating would encourage more people to join their meetings especially in the winter months as their membership is mainly made up of the older and younger members of the village community.

Any other information about your project.

Two quotes have been included and both will remove the old heaters and install two brand new models.

3 - Management

How many people are involved in the management of your group/organisation? 12

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

If you were not awarded the full amount requested, what would be the impact on your project?

The heaters would not be replaced.

How will you know whether your project has made a difference in the community?

Increased membership of existing groups and individual hirers

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Awards for All and Colerne Parish Council

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: March

Year: 2010

A - Total income:

£13877

B - Minus total expenditure:

£10460

Surplus/deficit for year: (A minus B)

£3417

Free reserves held:

£4402

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Supply & Fit 2 12kw Drugsar	£	Own fundraising/reserves	C	£31
Kumara Heaters	£3,231			£
	£	Parish/town council	P	£200
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Awards For All	P	£1,500
	£			£
	£			£
	£			£
Total Project Expenditure	£3,231	Total Project Income		£1,731
Total project income B		£1,731		
Total project expenditure A		£3,231		
Project shortfall A – B		£1,500		
Award sought from Wiltshire Council Area Board		£1,500		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC		
Please give the title name of the organisations' bank account e.g. current		Current		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

